



Author/Lead Officer of Report:
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Report of: *Executive Director, Resources*

Report to: *Cabinet*

Date of Decision: *15 January 2020*

Subject: *Staff Retirements*

| | | |
|---|------------------------------|--|
| Is this a Key Decision? If Yes, reason Key Decision:- | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| - Expenditure and/or savings over £500,000 | <input type="checkbox"/> | |
| - Affects 2 or more Wards | <input type="checkbox"/> | |
| Which Cabinet Member Portfolio does this relate to? <i>N/A</i> | | |
| Which Scrutiny and Policy Development Committee does this relate to? <i>N/A</i> | | |
| Has an Equality Impact Assessment (EIA) been undertaken? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| If YES, what EIA reference number has it been given? <i>(Insert reference number)</i> | | |
| Does the report contain confidential or exempt information? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:- | | |

Purpose of Report:

To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work.

Recommendations:

To recommend that Cabinet:-

- (a) place on record its appreciation of the valuable services rendered to the City Council by the members of staff in the Portfolios stated;
- (b) extend to them its best wishes for the future and a long and happy retirement; and
- (c) direct that an appropriate extract of the resolution now made, under the Common Seal of the Council, be forwarded to those staff with over 20 years' service.

Background Papers: None

(Insert details of any background papers used in the compilation of the report.)

1. **PROPOSAL**

1.1 To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work:-

| <u>Portfolio</u> | | <u>Years' Service</u> |
|-------------------------|----------------------------------|----------------------------------|
| <u>Place</u> | | |
| Lesley Buttery | Neighbourhood Officer | 27 |
| Michael Hanson | Principal Engineer | 49 |
| Patricia Western | Enhanced Housing Options Officer | 32 |
| <u>Resources</u> | | |
| Joanne McLaren | Project Officer | 30 |
| Anne Proctor | Assistant Finance Officer | 24 |

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